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- 1991
C31



Health and Welfare
Canada

Santé et Bien-être social
Canada

Child Care Programs

Programmes de garde d'enfants



Canada

THE CHILD CARE INITIATIVES FUND (CCIF) TERMS AND CONDITIONS OF FUNDING

1. Eligible Applicants

Those eligible to apply for funding under the CCIF include:

- community groups
- professional associations
- unions (local level)
- non-profit organizations
- voluntary organizations
- educational institutes (ie. universities and colleges)
- provincial, territorial and municipal agencies
- individuals (applied research)
- native associations
- indian bands, Tribal councils

2. Specific Areas of Support

Funding will be provided under the CCIF for:

- demonstration projects
- development projects
- applied research projects

3. Priority Areas of Support

Funding priority under the CCIF will be given to projects addressing the special requirements of:

- Indian and Inuit children and children from minority cultural backgrounds
- special needs children (disabled, development delayed, etc.)
- children of parents who work shift-work or part-time
- children in rural communities and other settings requiring flexible models of care
- children who require short-time, respite or emergency care
- school-age children

4. Allowable Operating Costs

Funding under the CCIF will be provided for the following:

- salaries for project personnel proportionate to the time spent working on the project
- travel expenses and sustenance essential to the project
- office supplies and materials
- rental of office space where required
- maintenance and utilities
- rental of office equipment
- other expenses

5. Proposal Required

Groups or individuals seeking funding under CCIF must submit a detailed proposal to Health and Welfare Canada. A Guide for Applicants, application forms and further information is available from the Department in Ottawa. Please contact:

Child Care Initiatives Fund (CCIF)
Health and Welfare Canada
6th Floor, Brooke Claxton Building
Tunney's Pasture
Ottawa, Ontario
K1A 1B5

Tel: (613) 954-8255
(613) 957-0638

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Government
Publications

CHILD CARE PROGRAMS

REGIONAL CONSULTANTS

Atlantic Canada	Penny Hammell	(613) 957-2862
Quebec	Hélène Cloutier (Acting)	(613) 957-2860
Ontario	Dawn Hachey	(613) 957-2690
Manitoba & Saskatchewan	Janice Bissell	(613) 954-2189
British Columbia & Alberta	Marg Shawana	(613) 957-3980
Yukon & Northwest Territories Native Communities Off-Reserve	Marie McCue	(613) 957-9892
Native On-Reserve	Ruth Dantzer	(613) 952-8224
National	Sharon Gribbon	(613) 954-8255

PROGRAMMES DE GARDE DES ENFANTS

EXPERT-CONSEILS

Penny Hammell	Les Maritimes	(613) 957-2862
Hélène Cloutier (par intérim.)	Québec	(613) 957-2860
Dawn Hachey	Ontario	(613) 957-2690
Janice Bissell	Manitoba et Saskatchewan	(613) 954-2189
Marg Shawana	Alberta et Colombie-Britannique	(613) 957-3980
Marie McCue	Territoires du Nord-Ouest, Yukon et collectivités autochtones en dehors des réserves	(613) 957-9892
Ruth Dantzer	Autochtones dans les réserves	(613) 952-8224
Sharon Gribbon	National	(613) 954-8255



Health and Welfare Canada

Social Service Programs
Branch

Sante et Bien-être social Canada

Direction générale des programmes
de service socialCHI
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- 1991
(83)Government
Publications

- Please type or print
- Veuillez dactylographier ou écrire en lettres moulées

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PROJECT NUMBER — NUMÉRO DU PROJET

APPLICATION FOR CONTRIBUTION UNDER THE CHILD CARE INITIATIVES FUND
DEMANDE DE CONTRIBUTION DE LA CAISSE D'AIDE
POUR PROJETS EN MATIÈRE DE GARDE DES ENFANTS

TITLE OF PROJECT — TITRE DU PROJET		DATE OF APPLICATION — DATE DE LA DEMANDE	
NAME OF ORGANIZATION APPLYING — NOM DE L'ORGANISME QUI PRÉSENTE LA DEMANDE		TELEPHONE NUMBER — NUMERO DE TÉLÉPHONE A.C. — I.R. ()	
ADDRESS OF ORGANIZATION — ADRESSE DE L'ORGANISME		TYPE OF PROJECT — SORTE DE PROJET <input type="checkbox"/> DEMONSTRATION DEMONSTRATION <input type="checkbox"/> DEVELOPMENT DÉVELOPPEMENT <input type="checkbox"/> RESEARCH RECHERCHE	
COMMENCEMENT DATE DATE DU COMMENCEMENT		PROPOSED DURATION DUREE PROJETEE	FROM — DE TO — À
PROPOSED COST TO DEPARTMENT OVER LIFE OF PROJECT COÛT ANTICIPE AU MINISTÈRE POUR LA DURÉE DU PROJET		Specify Number of Months Spécifier Nombre de mois	
AMOUNT REQUESTED FOR CURRENT FISCAL YEAR MONTANT REQUIS POUR L'ANNÉE FINANCIÈRE COURANTE		TOTAL AMOUNT REQUESTED FOR SUBSEQUENT FISCAL YEARS MONTANT TOTAL REQUIS POUR LES ANNÉES FINANCIÈRES SUBSEQUENTES	19 \$
NAME OF AUTHORIZED ORGANIZATION OFFICIAL — NOM DE L'AGENT AUTORISÉ DE L'ORGANISME		TELEPHONE NUMBER — NUMERO DE TÉLÉPHONE A.C. — I.R. ()	
TITLE OF AUTHORIZED ORGANIZATION OFFICIAL TITRE DE L'AGENT AUTORISÉ DE L'ORGANISME		SIGNATURE OF AUTHORIZED OFFICER SIGNATURE DE L'AGENT AUTORISÉ	

It is agreed that this proposal and all related documentation may be submitted to the provincial territorial governments of project origin for review and comments.
 Il est convenu que cette proposition et toute la documentation connexe pourront être soumises au gouvernement provincial territorial du lieu d'origine du projet pour étude et observations.

SIGNATURE OF AUTHORIZED ORGANIZATION OFFICIAL SIGNATURE DE L'AGENT AUTORISÉ DE L'ORGANISME		DATE	
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DO NOT WRITE BELOW THIS LINE — FOR DEPARTMENTAL USE ONLY
NE RIEN ÉCRIRE CI-DESSOUS — À L'USAGE EXCLUSIF DU MINISTÈRE

FINANCIAL CODING — CODAGE FINANCIER								
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TYPE PV	LN	LN				DAO — BCM	NUMBER — NUMERO	
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			19					
			19					
			19					

Certified that a sufficient free balance is available to meet the commitment.
 La présente atteste qu'il existe un solde disponible suffisant pour respecter cet engagement.

AUTHORIZED OFFICER AGENT AUTORISÉ		DATE	
RECOMMENDED RECOMMANDÉ		DATE	
APPROVED APPROUVE		DATE	



Health and Welfare Canada

Social Service Programs
Branch

Sante et Bien-être social Canada

Direction générale des programmes
de service socialCAT
HW
- 1991
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APPLICATION FOR CONTRIBUTION UNDER THE CHILD CARE INITIATIVES FUND
DEMANDE DE CONTRIBUTION DE LA CAISSE D'AIDE
POUR PROJETS EN MATIÈRE DE GARDE DES ENFANTS

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TITLE OF PROJECT — TITRE DU PROJET

DATE OF APPLICATION — DATE DE LA DEMANDE

NAME OF ORGANIZATION APPLYING — NOM DE L'ORGANISME QUI PRÉSENTE LA DEMANDE

TELEPHONE NUMBER — NUMÉRO DE TÉLÉPHONE
A.C. — I.R.
()

ADDRESS OF ORGANIZATION — ADRESSE DE L'ORGANISME

TYPE OF PROJECT — SORTE DE PROJET

 DEMONSTRATION
DEMONSTRATION DEVELOPMENT
DÉVELOPPEMENT RESEARCH
RECHERCHECOMMENCEMENT DATE
DATE DU COMMENCEMENT

PROPOSED DURATION DUREE PROJETEE	FROM — DE	Specify Number of Months Spécifier Nombre de mois
	TO — À	

PROPOSED COST TO DEPARTMENT
OVER LIFE OF PROJECT
COÛT ANTICIPÉ AU MINISTÈRE
POUR LA DUREE DU PROJET

\$

AMOUNT REQUESTED FOR
CURRENT FISCAL YEAR
MONTANT REQUIS POUR
L'ANNÉE FINANCIÈRE COURANTE

\$

TOTAL AMOUNT
REQUESTED FOR
SUBSEQUENT
FISCAL YEARS
MONTANT TOTAL REQUIS
POUR LES ANNÉES
FINANCIÈRES
SUBSEQUENTES

19 \$

19 \$

NAME OF AUTHORIZED ORGANIZATION OFFICIAL — NOM DE L'AGENT AUTORISÉ DE L'ORGANISME

TELEPHONE NUMBER — NUMÉRO DE TÉLÉPHONE
A.C. — I.R.
()TITLE OF AUTHORIZED ORGANIZATION OFFICIAL
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ORGANIZATION OFFICIAL
SIGNATURE DE L'AGENT
AUTORISÉ DE L'ORGANISME

DATE

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FINANCIAL CODING — CODAGE FINANCIER

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TYPE PV	LN		DAO — BCM	NUMBER — NUMÉRO	

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COMMITMENT RECOMMENDED ENGAGEMENT RECOMMANDÉ	FISCAL YEARS ANNÉES FINANCIÈRES	AMOUNT MONTANT	ANTICIPATED COMMENCEMENT DATE DATE PREVUE D'ENTRÉE EN VIGUEUR
	19		
	19		
	19		

Certified that a sufficient free balance is available to meet the commitment.
 La présente atteste qu'il existe un solde disponible suffisant pour respecter cet engagement.

AUTHORIZED OFFICER AGENT AUTORISÉ	DATE
--------------------------------------	------

DIRECTOR, CHILD CARE PROGRAM DIRECTEUR, PROGRAMME DE GARDE DES ENFANTS	DATE
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RECOMMENDED RECOMMANDÉ	DATE
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MINISTER — MINISTRE	DATE
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APPROVED APPROUVE	DATE
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CCIF PROJECT GUIDELINES

PLEASE NOTE PROJECT SUBMISSIONS AND APPLICATION FORMS ARE TO BE SUBMITTED IN DUPLICATE (2 COPIES).

BACKGROUND INFORMATION

- o describe who you are - the purpose of your organization and the community (ies) it serves.
- o describe services currently provided.
- o identify sources of current and future funding.

STATEMENT OF ISSUE/PROBLEM/NEED

- o outline the issue/problem/need to be addressed by the project. Why carry out this project?
- o explain how the issue/problem/need clearly relates to child care. CCIF does not have a mandate to fund treatment, prevention, education, recreation or health services.
- o outline what has been tried so far to alleviate the problem, both locally and in other places (if applicable).

STATEMENT OF PROJECT OBJECTIVES

- o objectives describe what will be achieved during the project?
- o objectives should be concrete, realistic and measurable.
- o description should link the objectives with 1 or more of the priority areas outlined in the "Guidelines for applicants".

STATEMENT OF PROJECT ACTIVITIES

- o describe program activities/services to be carried out during the project.

STATEMENT OF METHODOLOGY

- o describe the step by step process or methods to be used to achieve your objectives.
- o workplans should be developed for each activity.
- o workplans should include timeframes for the completion of each activity (e.g., the number of months).

PROJECT STAFF

- o job description for each person involved in the project. Include number of hours each week each staff member will be directly involved in project activities.
- o curriculum vitae or resume for each staff member. C.V. should clearly outline staff qualifications.

LETTERS OF SUPPORT

- o recommendations and letters of support from community agencies and/or service users.

EVALUATION PLAN

- o should clearly describe how you will determine if the project was successful and that the objectives were achieved. This is one reason why measurable objectives are essential.
- o describe the types of data/information that will be collected throughout the project to determine if objectives were met.
- o describe the procedures to be followed for the collection and analysis of information/data.
- o the development of evaluation procedures and the conduct of the evaluation may be carried out by an outside organization that has expertise in this field (universities, consultants, child care agencies). Costs related to the development and execution of the evaluation should be included in the budget.

DISSEMINATION PLAN

- o describe how project findings and results are to be shared with or made available to other child care

programs with similar interests.

BUDGET

- o should be broken down by fiscal year (April 1 to March 31).
- o budgets for years 2 and 3 should reflect inflation rates.
- o should be itemized (see attached budget example).
- o all budget items must be related directly to the project activities.
- o identify funding from other sources (e.g., revenue from fees for services, conferences, etc; provincial government, fund drives).
- o apply funding from other sources against specific budget items (see attached budget example).
- o on-going operating costs, furnishing of child care centres, purchase of land, facilities or vehicles and renovation of facilities are not eligible for funding.

BUDGET OUTLINE

88/89

89/90

90/91

Personnel Costs

- o salary for each employee
(coordinator, office staff)
- o benefits
- o other (specify)

Facility Costs

- o rent for service, conference
seminars
- o liability or building insurance
- o heat
- o electricity
- o maintenance
- o snow removal

Office costs

- o telephone (installation, long
distance, monthly rates)
- o postage, courier

Equipment

- o rental of furniture
- o rental of office equipment
(computer, photocopier, typewriter)

Supplies

- o office supplies (paper, pens
envelopes, binders etc)
- o craft supplies

- o table top toys

Consultants

- o illustrators

- o trainers

- o researchers

- o translation or interpretation

Publishing and Production

- printing

- binding, collating

- rental of audio visual equipment or expertise

Travel (per government regulations)

- o by individual, where frequency

- o mode of transportation

- o accommodation by individual

- o meals and incidentals

news release

1990-95
December 20, 1990

ELEVEN DAY CARE PROJECTS RECEIVE \$3,249,111 MILLION

OTTAWA - The Honourable Perrin Beatty, Minister of National Health and Welfare, today announced that 11 projects will receive a total of \$3,249,111 from the Child Care Initiatives Fund.

The Native Council of Canada, in Ottawa, will receive \$907,200 to undertake a national study on Native child care needs. The study will focus on questions such as how the provincial/territorial governments would assist in the development of off-reserve Native child care centres. Hearings will be scheduled across Canada.

The Family Day Care Association of Manitoba will receive \$749,651 to evaluate and modify the province's first Family Day Care Provider Training Program. Sixty day care providers across Manitoba will take part in the testing. The Association hopes its Program will receive accreditation by the Red River Community College towards its Diploma in Early Childhood Education Program.

The Native Co-ordinating Council in Prince Albert, Saskatchewan, will receive \$726,792 to establish a 24-hour child care centre to provide short-term, emergency, respite or temporary services to Native children and their parents. The program will be directed at school-age children, those from rural communities and children with special needs.

A complete list of approved projects is attached.

- 30 -

Ref. : Pierre Huot
Health and Welfare Canada
(613) 957-0440

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en français



Health and Welfare
Canada

Santé et Bien-être social
Canada

Canada

CHILD CARE INITIATIVES FUND

APPROVED PROJECTS

Alberta

Summative Evaluation: "Day Care Nutrition and Food Service Manual" \$ 70,779.
Calgary Health Services
Nutrition Division
Box 4016, Station C
CALGARY, Alberta
T2T 5T1

Tel.: (403) 228-7420

Saskatchewan

Child Crisis Centre \$726,792.
Native Co-ordinating Council
102 - 1004, 1st Avenue West
PRINCE ALBERT, Saskatchewan
S6V 4Y4

Tel.: (306) 764-1652

Rural Saskatchewan Child Care Development \$ 30,634.
Lakeland Preschool Co-operative
Box 6
CHRISTOPHER LAKE, Saskatchewan
S0J 0N0

Tel.: (306) 982-4795

Provincial Child Care Information \$159,759.
and Resource Centre
Saskatchewan Child Care Association Inc.
209-219-22nd Street East
SASKATOON, Saskatchewan
S7K 0G4

Tel.: (306) 343-0660

Manitoba

Family Day Care Provider Training Program \$159,541.
The Family Day Care Association of Manitoba
134 Whitley Drive
WINNIPEG, Manitoba
R2N 1E7

Tel.: (204) 254-5437

Generic Inservice Training Project \$ 66,261.
Manitoba Child Care Association
364 McGregor Street
WINNIPEG, Manitoba
R2W 4X3

Tel.: (204) 589-4318

Family Day Care Training Program - \$749,651.
Delivery Phase (Phase II)
The Family Day Care Association of Manitoba
134 Whitley Drive
WINNIPEG, Manitoba
R2N 1E7

Tel.: (204) 254-5437

Ontario

National Commission on Aboriginal \$907,200.
Child Care - Phase III
Native Council of Canada
384 Bank Street, 2nd Floor
OTTAWA, Ontario
K2P 1Y4

Tel.: (613) 238-3511

Second National Child Day Care \$155,000.
Conference - 1991
Canadian Child Day Care Federation
401 - 120 Holland Avenue
OTTAWA, Ontario
K1Y 0X6

Tel.: (613) 729-5289

Newfoundland

Child-Parent Resource Centre \$194,659.
Citizen's Action Child Care Committee
P.O. Box 712
CORNER BROOK, Newfoundland
A2H 6E6

Tel.: (709) 639-1673

Fourth Bi-Annual Atlantic Children's Conference
Government of Newfoundland and Labrador
Department of Social Services
P.O. Box 8700
West Block, Confederation Building
ST. JOHN'S, Newfoundland
A1B 4J6

\$ 28,835.

Tel.: (709) 576-3582

PROVINCIAL DAY CARE OFFICIALS

RESPONSABLES DES PROGRAMMES DE GARDE D'ENFANTS

NEWFOUNDLAND

Director
Day Care and Homemaker Services
Department of Social Services
Confederation Building
ST. JOHN'S, Newfoundland
A1B 4J6
(709) 576-5152, Fax: 576-6996

NEW BRUNSWICK

Director
Office of Childhood Services
Department of Health and Community Services
P.O. Box 5100
FREDERICTON, New Brunswick
E3B 5G8
(506) 453-2950, Fax: 453-3983

PRINCE EDWARD ISLAND

Coordinator
Early Childhood Services
Corporate Services Division
Health and Social Services
P.O. Box 2000
CHARLOTTETOWN, Prince Edward Island
C1A 7N8
(902) 368-4956, Fax: 368-5544

QUEBEC

Présidente
L'Office des services de garde
à l'enfance
100, rue Sherbrooke est
MONTREAL, Québec
H2X 1C3
(514) 873-2323, Fax: 873-4250

NOVA SCOTIA

Director
Day Care Services
Family and Children's Services
Department of Community Services
P.O. Box 696
HALIFAX, Nova Scotia
B3J 2T7
(902) 424-3204, Fax: 424-0504

ONTARIO

Director
Child Care Branch
Children's Services Division
Ministry of Community and Social
Services
2 Bloor Street West, 30th Floor
TORONTO, Ontario
M4W 3E2
(416) 327-4865, Fax: 963-1559

MANITOBA

Director
Child Day Care Branch
Department of Family Services
114 Garry Street, 2nd Floor
WINNIPEG, Manitoba
R3C 1G1
(204) 945-2668, Fax: 945-0291

SASKATCHEWAN

Director
Child Care Branch
Department of Social Services
1920 Broad Street
Chateau Tower
REGINA, Saskatchewan
S4P 2Y3
(306) 787-3855, Fax: 787-0925

BRITISH COLUMBIA

Program Manager
Community Care Facilities
Licensing (Child)
Ministry of Health
1515 Blanchard Street
VICTORIA, British Columbia
V8W 3C8
(604) 387-2659
Fax: 387-6994 or 6222
8164

BRITISH COLUMBIA

Acting Coordinator
Day Care & Infant Development
Program
Ministry of Social Services
and Housing
614 Humboldt Street, 3rd Floor
Belmont Bldg.
VICTORIA, British Columbia
V8V 1X4
(604) 387-1275, Fax: 387-

ALBERTA

Director
Day Care Programs
Alberta Family and Social Services
11th Floor - 7th Street Plaza
10030 - 107th Street
EDMONTON, Alberta
T5J 3E4
(403) 427-4477, Fax: 422-0031

YUKON

Supervisor
Child Care Services Unit
Health and Social Services
Government of Yukon
P.O. Box 2703
WHITEHORSE, Yukon
Y1A 2C6, (403) 667-3002, Fax: 667-3518

NORTHWEST TERRITORIES

Coordinator
Child Day Care Section
Family and Children's Services Division
P.O. Box 1320
Department of Social Services
YELLOWKNIFE, Northwest Territories
X1A 2L9, (403) 920-8786, Fax: 873-0131



Child Care Programs

Programmes de garde d'enfants

LIST OF PUBLICATIONS

- Children with Special Needs in Day Care
- Day Care in Scandanavia
- Facilities and Equipment for Day Care Centres
- Quality Control: A manual for self-evaluation of a day care agency
- List of Approved Child Care Initiatives Fund Projects
- Architectural Strategies to Avoid Noise Problems in Child Care Centres
- Good Books for a Good Start

REPORTS

- 1989 - Status of Day Care in Canada
- 1990 - Status of Day Care in Canada

LISTE DES PUBLICATIONS

- Enfants ayant des besoins spéciaux dans les garderies
- La garde de jour en Scandinavie
- Installations et équipement de garderie
- Contrôle de la qualité: Manuel pour l'auto-évaluation d'un service de garde de jour
- La liste des projets acceptés à la Caisse d'aide aux projets en matière de garde des enfants
- Stratégies architecturales pour éviter les problèmes de bruit dans les locaux de service de garde à l'enfance
- Le livre et l'éveil au monde des perceptions

RAPPORTS

- 1989 - Situation de la garde de jour au Canada
- 1990 - Situation de la garde de jour au Canada

- Provincial Offices Responsible for Day Care
- Child Care Programs Regional Consultants

FACT SHEETS

- Provincial Day Care Requirements
- Provincial Funding of Day Care Services
- Financial Tests for Day Care Subsidies
- Provincial Budgets
- Interprovincial Comparison of Full Time Day Care Spaces

PAMPHLETS

- Better Child Care for a Brighter Future
- Childcare Tomorrow
- Child Care Initiatives Fund: Guidelines for Applicants

- Bureaux provinciaux des services de garde des enfants et d'aide familiale
- Programmes de garde des enfants expert-conseils

DOCUMENTS D'INFORMATION

- Exigences pour la garde de jour dans les provinces
- Financement des services de garde de jour dans les provinces
- Examen de situation financière dans le cadre des subventions versées pour la garde de jour
- Budgets provinciaux
- Comparaison interprovinciale des places de garde à plein temps

BROCHURES

- De meilleurs services de garde pour un avenir plus rose
- La garde des enfants
- Caisse d'aide aux projets en matière de garde des enfants: Lignes directrices à l'intention des requérants

ARTICLES

- Infant child care - one of the most important choices you will make for your child

ARTICLES

- Le genre de garde que vous choisissez pour votre enfant - une des décisions les plus importantes que vous aurez à prendre

POSTERS

- Child Care Programs, Our Children, Our Futures
- Child Care Initiatives
- Child Care Today
- Nine ways to be a better father

AFFICHES

- Programmes de garde d'enfants, nos enfants, notre avenir
- Caisse d'aide aux projets en matière de garde des enfants
- La garde à l'enfance aujourd'hui
- Neuf façons d'être un meilleur père

INFORMATION KITS

- Child Care Initiatives Fund
- General Information Kit
- Student Information Kit

TROUSSES D'INFORMATION

- Caisse d'aide aux projets en matière de garde des enfants
- Trousse d'information générale
- Trousse d'information pour étudiants

NATIONAL CHILD CARE INFORMATION CENTRE
Health and Welfare Canada
6th Floor
Brooke Claxton Building
Tunney's Pasture
Ottawa, Ontario
K1A 1B5
TEL (613) 957-3959
FAX (613) 957-9562

C E N T R E N A T I O N A L
D'INFORMATION SUR LA GARDE
D'ENFANTS
Santé et Bien-être Canada
6ième étage
Immeuble Brooke Claxton
Parc Tunney
Ottawa (Ontario)
K1A 1B5
Téléphone (613) 957-3959
Télécopieur (613) 957-9562

